

Number  
\_\_\_\_\_

<b>1. Applicant</b>	Name	
	Title, occupation	Phone
	Address	Postcode and post office
	E-mail	
<b>2. Research</b>	Name of research	
	Research subject/goal	
	Research is <input type="checkbox"/> seminar work <input type="checkbox"/> master's thesis <input type="checkbox"/> licentiate <input type="checkbox"/> doctoral thesis <input type="checkbox"/> something else, what?	
	Academy, research institute	Research supervisor
	Research subject in Vantaa (for instance: school, college)	
	Conducting research is agreed with department manager or equivalent	
	Size of research sample	
	Research methods	
	Duration of research	
	Estimated completion date of research	
<b>3. Appendixes</b>	<input type="checkbox"/> Research plan <input type="checkbox"/> Questionnaire <input type="checkbox"/> Interview frame	
<b>4. Date and signature</b>	Date	Applicant's signature
<b>5. Decision</b>	Research permit <input type="checkbox"/> granted <input type="checkbox"/> not granted	Date and decision-maker's signature

Conducting research requires that the matter is agreed with a department manager or equivalent, and if the research concerns people under the age of 18, guardians' permission must be asked, when needed. Data collected for the research can only be used for research purposes. Researchers are legally bound to confidentiality as regards data on individuals and families gained during research.

Research permit applications / decisions are to be mailed to:

**City of Vantaa**  
**Kirjaamo**  
**Education Department**  
**Asematie 7, FI-01300 Vantaa**

Address:  
Asematie 7, Tikkurila  
Tel. 09 8392 2184  
Fax 09 8392 4163

Appendixes to the application can be e-mailed to:

**[kirjaamo@vantaa.fi](mailto:kirjaamo@vantaa.fi)**

In addition, a completed study shall be delivered in electronic form to the following address:

**[kirjaamo@vantaa.fi](mailto:kirjaamo@vantaa.fi)**